

Memo

To: East Hampton Town Council

From: Rich Klotzbier, Emergency Management Director

The East Hampton Fire Department, as well as East Hampton Emergency Management, is requesting a motion allowing the Town Manager, Mike Maniscalco, to sign the contracts switching the internet and phone service at the Barton Hill and the Cobalt Fire houses from AT&T to Comcast. This will allow for faster internet service at both locations. There will be no increase in monthly cost.

Clean Energy Task Force Resolution

Whereas: The Town of East Hampton wishes to investigate opportunities for implementing energy efficiency measures in all aspects of East Hampton governmental operations; including operational changes, changes in maintenance or capital improvements, and forward recommendations to the appropriate municipal governing body.

Whereas: The Town of East Hampton wishes to take advantage of Federal and State incentives and grants as they relate to energy efficiency programs and clean energy usage.

Whereas: The Town of East Hampton wishes to take advantage of unique opportunities and resources within its boundaries for providing clean renewable energy to help fulfill local energy needs.

Whereas: The Town of East Hampton wishes to identify cost effective forms of energy with the intent to use any savings for clean energy initiatives.

Be it resolved the Town of East Hampton hereby creates a Clean Energy Task Force which shall be comprised of seven (7) members of the public who have acquired and will maintain knowledge of energy markets, clean energy initiatives and new clean energy technologies. Thereafter, all terms shall be for a period of two years.

Be it resolved on this 26th day of November, 2013, the Town of East Hampton charges the Clean Energy Task Force to research and facilitate the use of clean renewable energy including the most appropriate and cost-effective for its given function. Furthermore, The Town requires the Task Force to educate East Hampton residents about the clean & alternative energy options. The Task Force shall seek alternative and additional funding sources to further their goals as outlined.

EAST HAMPTON TOWN COUNCIL

Barbara Moore, Chairperson

Kevin Reich, Vice Chairperson

Patience Anderson

Theodore Hintz, Jr.

George Pfaffenbach

Mark Philhower

Philip Visintainer

Clean Energy Task Force Resolution

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Whereas: The Town of East Hampton wishes to take advantage of Federal and State incentives and grants as they relate to energy efficiency programs and clean energy usage.

Whereas: The Town of East Hampton wishes to take advantage of unique opportunities and resources within its boundaries for providing clean renewable energy to help fulfill local energy needs.

Whereas: The Town of East Hampton wishes to identify cost effective forms of energy with the intent to use any savings for clean energy initiatives.

Be it resolved the Town of East Hampton hereby creates a Clean Energy Task Force which shall be comprised of five (5) members of the public who have acquired and will maintain knowledge of energy markets, clean energy initiatives and new clean energy technologies. Members shall be appointed by the Town Council in consultation with the Town Manager as follows: two (2) members for initial one (1) year terms and three (3) members for two (2) year terms. Thereafter, all terms shall be for a period of two years.

Be it resolved on this 27th day of November, 2012, the Town of East Hampton charges the Clean Energy Task Force to research and facilitate the use of clean renewable energy including the most appropriate and cost-effective for its given function. Furthermore, The Town requires the Task Force to educate East Hampton residents about the clean & alternative energy options. The Task Force shall seek alternative and additional funding sources to further their goals as outlined.

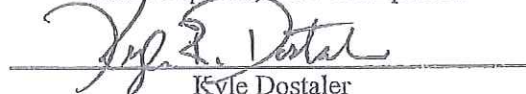
EAST HAMPTON TOWN COUNCIL



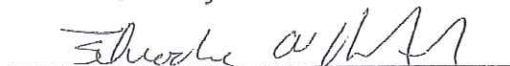
Susan Weintraub, Chairperson



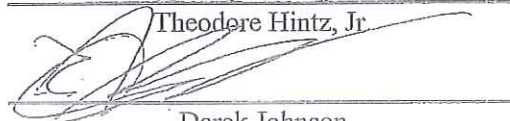
Glenn Suprono, Vice Chairperson



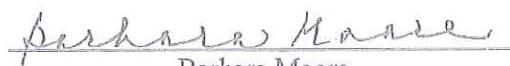
Kyle Dostaler



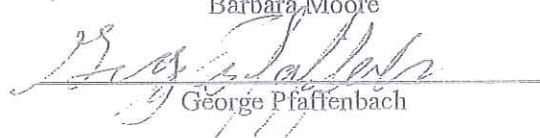
Theodore Hintz, Jr.



Derek Johnson



Barbara Moore



George Pfaffenbach

TOWN OF EAST HAMPTON CT

Good Samaritan Resolution

WHEREAS, Everyday life brings with it hazards that require others to step up and take action; and,

WHEREAS, An individual who volunteers his or her knowledge and/ or expertise to assist a fellow citizen in harm's way is referred to as a Good Samaritan; and,

WHEREAS, The training and /or expertise of the Good Samaritan may or may not be in the specialist field appropriate to the particular event; and,

WHEREAS, The Good Samaritan acts with good faith and within the bounds of his or her professional competence to alleviate suffering and minimize harm; and,

WHEREAS, The Good Samaritan goes above and beyond the normal requirements of their fellow citizens without the intent of compensation; and,

WHEREAS, The East Hampton Town Council wishes to recognize those individuals who go above and beyond to save their fellow neighbor from injury, loss of life or immediate danger.

THEREFORE BE IT RESOLVED, that the Town of East Hampton represented by the Town Council will honor those who have gone above and beyond by naming (DATE) as Good Samaritan day; and, will honor all of those who have been identified as Good Samaritans by the TOWN Council as a result of their heroic acts to preserve life; and, at the annual Town Council Meeting following (DATE) the names of all Good Samaritans identified by the Town Council shall be read; and, that all East Hampton residents should take notice of the Town's Good Samaritans.



Anna Ruth Sandin Masters
10 Sexton Hill Road
East Hampton, Connecticut
06424

Mr. Michael Manescalco
Town Manager,
East Hampton, Connecticut

October 10, 2013

Dear Mr. Manescalco,

Several weeks ago we spoke about the bridge and road that lead to my home off of Sexton Hill Road. I had questions about the ownership of the bridge and road. You asked me to send you a proposal of what we wanted the town to consider regarding the road. I have since written to my adult children, nieces and nephew who are also concerned about access to the property. In this letter we request that the Town of East Hampton reverse the abandonment of the road and bridge up to my residence at 10 Sexton Hill Rd, and resume general maintenance of the road and responsibility for the bridge in order to provide us safe access to our home and to ensure access to the property for fire and other emergency vehicles.

My grandfather, father, and now my brother's family and I have paid taxes to the Town of East Hampton for approximately 100 years. In that time we have sent no children to town schools, nor required any services other than the maintenance of the bridge and occasional plowing of the road. At the present time I pay over \$6,000 in taxes annually to the town and receive none of the standard town services.

Historically the road was under the town's management for about 200 years. The road and small bridge across Pine Brook were owned and cared for by the town of East Hampton since Mr. Sexton built his factory and home in the late 1700's or early 1800's. The home is a registered historical house pictured in a book about Historical homes in Middlesex County, Connecticut. The factory stonewall along with other remains of the factory and dam still line the brook. My grandfather bought the land sometime between 1910 and 1920. In 1998, my brother, Eric V. Sandin, and I sold the development rights of 127 acres of the 147 acres we own to the Forest Legacy Program established by the Fish and Wildlife Dept. of the US Department of the Interior. We did this with the full blessing of the Town of East Hampton, which recognized that this action reduced the Town's responsibility for roads and services, such as schools and fire protection to homes that might be built in the area.

In 1989 at a Town Meeting, the town voted to abandon the road and bridge. There



are no comments in the record to explain the action, but this eliminated the town's financial responsibility for the bridge and ensured that the property would be less accessible to the public. However, we were left with diminished town services and now find we are increasingly cut off from basic services as large trucks are unwilling to cross the bridge. This includes, service trucks for plowing, trash and oil deliveries, construction vehicles to fix essential services for our sewer system and safety vehicles including fire trucks, and ambulances. We are concerned that the lack of access to the property by fire trucks and other safety equipment represents a public safety issue for both us and for the surrounding area. We also note a responsibility to make the Forest Legacy property accessible for both sylvan management, which may occasionally require logging to ensure sufficient cleared land for wildlife, and public access.

We are asking the Town of East Hampton to reverse the abandonment of the road, fix the bridge, plow the short hill in winter and grade it in summer. I look forward to discussing this with you in greater detail over the course of the fall and winter. I can be reached most conveniently at chuckanna@comcast.net

Sincerely,

Anna S. Masters

Anna Ruth Sandin Masters

7-28-89
TOWN OF EAST HAMPTON

20 EAST HIGH STREET

EAST HAMPTON, CONNECTICUT 06424

SPECIAL TOWN MEETING

attached "B"

7/24/1989

A Special Town Meeting of the electors and citizens entitled to vote in town meetings was opened at 8:00 P.M. by Town Clerk, Pauline Markham.

George K. White was elected Moderator for the meeting.

Moderator directed Town Clerk to read the Legal Call. Motion to accept Legal Call by Robert Cramer, 2nd by Patricia Logan. Moderator called for vote on motion. Vote in affirmative.

Moderator read first item on call. Moderator called for Resolution #1. William Devine presented 1st Resolution - "RESOLVED, that this town meeting appropriates a sum not to exceed Eighty Thousand Dollars (\$80,000.00) as recommended by the Board of Finance, toward the development of a Congregate Housing Project, to be built by the East Hampton Housing Authority with the approval and ifnancial support of the Connecticut State Department of Housing. Said appropriation of eighty thousand dollars (\$80,000.) is seed money to signify the town's support and commitment to the project and is reimbursable upon the approval of the Connecticut State Department Housing." Seconded by Robert Cramer. Moderator called for questions and/or discussion. Moderator called for vote on Resolution #1. Moderator declared vote in affirmative.

Moderator read second item on call. Moderator called for Resolution #2. William Devine presented 2nd Resolution - "RESOLVED, that this town meeting appropriates a sum not to exceed Seven Thousand Five Hundred and Fifty Dollars (\$7550.00) to the East Hampton Board of Education, as recommended by the Board of Finance, for the balance of the Special Education Agency Placement Grant for the 1988-89 fiscal year." Seconded by Richard Knotek. Moderator called for questions and/or discussion. Moderator called for vote on Resolution #2. Moderator declared vote in affirmative.

Moderator read third item on call. Moderator called for Resolution #3. William Devine presented 3rd Resolution - "RESOLVED, that this town meeting hereby repeals the resolution and ordinance of 1931 Establishing a Board of Finance as recommended by the Board of Selectmen, effective November 7, 1989." Seconded by Robert Cramer. Moderator called for questions and/or discussion. Moderator called for vote on Resolution #3. Moderator declared vote in affirmative..

Moderator read fourth item on call. Moderator called for Resolution #4. William Devine presented 4th Resolution. - "RESOLVED, that this town meeting hereby discontinues and abandons a portion of Sexton Hill Road from the west bank of Pine Brook, including the Pind Brook Bridge, and running east, northeast through property owned by Eric V. Sandin, et al for an approximate distance of 1925 feet to the eastern most property boundary of Eric V. Sandin, et al, as recommended by the Board of Selectmen." Seconded by Robert Cramer. Moderator called for questions and/or discussion. Moderator called for vote on Resolution #4. Moderator declared vote in affirmative.

Motion to adjourn by William Devine. Seconded by Richard Knotek. Moderator called for vote. Vote in affirmative. Meeting adjourned at 8:17 P.M.

Town of East Hampton

20 EAST HIGH STREET

EAST HAMPTON, CONNECTICUT 06424

March 28, 1989

Charles Masters
1028 Walker Road
Great Falls, Virginia 22066

Re: Request to abandon a portion of Sexton Hill Road off Route 151

Dear Mr. Masters:

We have reviewed your request to abandon a portion of Sexton Hill Road. It is the decision of the Public Works Department, after consulting with the Town Engineer, not to abandon this portion of roadway at this time. We will be forwarding this recommendation to the Selectmen for their information.

At the present time, we do not know what the plans are for future development at the other end of the road. Abandonment may be premature since this action could create cul-de-sacs exceeding sub-division standards. Also, to maintain a bridge for one house would not necessarily be cost effective and abandonment may only be prudent if it included the bridge.

There are no plans to improve Sexton Hill Road, therefore the portion you are seeking to have abandoned will not be improved to provide through traffic in the foreseeable future.

If there is any consideration to alter the status of the portion of the road in question in the near future, I will contact you directly.

The Town, at this time, will continue to provide routine plowing and grading service to the point that we now access. As with previous practices, the Town will not access the portion in question without further contact with you.

Thank you for your patience and inquiry.

Sincerely,



Alan H. Bergren
Town Manager

CC: Robert G. Drewry, Supt. of Public Works
Board of Selectmen

4/2/89
3 Copies sent to
Eric Gander, Jr.



Town of East Hampton

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Alan H. Bergren
Town Manager

CC: Robert G. Drewry, Supt. of Public Works
Board of Selectmen

4/2/89
3 Copies sent to
Eric Anderson, Jr.

Referred to

*Public Wks + Town
Engineer for a Report
A.P.B.*

AGENDA
ITEM # 4-A

August 24, 1988

Board of Selectmen
Town of East Hampton
c/o Alan H. Bergren, Town Manager

Re: Sexton Hill Road

Dear Board Members:

We hereby request that you discontinue and abandon a portion of Sexton Hill Road as described below and as shown on the attached map to the adjacent and undersigned property owners. The undersigned are the sole owners of both tract 6 in Block 31A and tract 3 in Block 15, through which the road crosses. The portion of said road to be abandoned has not been maintained for travel for at least 25 years and its abandonment now would yield integrity to the land which has been owned by the family since the 1920's. Adjoining landowners would in no way be restricted access to their property by this action.

At present the road is maintained by the Town from its southern limit on Moodus road (Rt. 151) across Pine Brook up to the top of the first rise where there is a turn around and thence along the road to just past the house. It is appropriate to continue this maintainance up to the turn around marked point 1 on the attached map as the land up to the small bridge across Pine Brook is not owned by the undersigned.

At the point where Sexton Hill Road exits the property to the North point 2 on the attached map would be an appropriate point for a required turn around to terminate road maintainance.

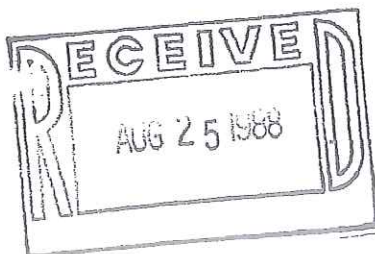
Please send all correspondence to Eric V. Sandin, 77 Horseshoe Rd., Guilford, Ct 06437.

Virginia R. Sandin
Virginia R. Sandin

Virginia S. Whiteside
Virginia S. Whiteside

Eric V. Sandin Jr.
Eric V. Sandin Jr.

Anna Ruth S. Masters
Anna Ruth S. Masters



TOWN OF EAST HAMPTON - FISCAL YEAR 2013-2014

Town Council Budget Policy Statement

GENERAL STATEMENT

The Town of East Hampton is accountable to its citizens for the prudent use of public dollars. The current fiscal health of East Hampton is in good standing, which positions the Town well to address the significant budget challenges ahead. Nevertheless, the slow national economic recovery coupled with projected State budget deficits and potential cuts to municipal aid will strain the ability of local municipalities to provide needed public services. Further, as the Town looks to plan for significant capital projects, it must do so in a manner that does not compromise its financial stability today or in the future.

The 2013-2014 budget must acknowledge the current economic realities while striving to provide needed public services for education, public health and safety, to improve the quality of life of all residents, and to foster economic development. It also will protect and preserve our quality of life and environment by continuing to implement appropriate tools to encourage and manage smart growth. With thoughtful investment in the Town, we can better address long-term challenges regarding municipal and school facilities by working together to identify innovative and cost-effective solutions.

To the best of our ability, Town Council (TC) will enact Town policies and practices that respect and reflect the goals and vision of the residents of East Hampton and protect the peace, health, safety and welfare of the community.

OBJECTIVES

The objectives of this budget policy statement are:

- 1) To establish the framework for the annual budget process;
- 2) To foster communication and collaboration with the Board of Finance (BOF), Board of Education (BOE) and Capital Expenditure Committee (CC); and
- 3) To offer guidelines for the Town Manager, Superintendent and Departments in preparing their budgets for the coming fiscal year.

BUDGET PROCESS

- 1) The TC, BOE and BOF will meet annually to discuss the budget and Town Council Budget Policy statement in a scheduled Tri-board Meeting on an agreed upon date and time. The TC and Town Manager will set the agenda for such meetings with input from the BOE, BOF and CC. The purpose of Tri-board Meetings is to assess the current economic environment and to set fiscal expectations for the annual budgets to be prepared by the Town Manager and the Superintendent.
- 2) The budget process shall include residents and taxpayers in the process as early as possible through numerous communication media outlets and to ensure that the budget process is presented in an easy-to-understand format.

- 2.1. The Town Manager will prepare a Town Annual Report to communicate to residents the services provided in the prior fiscal year, the associated cost/benefits, expenditures, and budget goals for the coming year.
- 2.2. The Town Manager and the Superintendent will present their respective budgets at a Town Meeting to be held at the East Hampton High School auditorium. Presentation shall include a review of those factors expected to influence their respective budgets, accomplishments in the prior year and goals for the coming fiscal year.
- 2.3. The budgets presented by the Town Manager and Superintendent of Schools will be detailed and transparent with sufficient information provided.

GUIDELINES

To this end, The Town Council provides the following budgetary guidelines for fiscal year 2013-2014:

Financial Policies

- 1) All projected revenues and expenditures during the fiscal year shall be internally tested and reported by the Finance Director on a quarterly basis to the TC and BOF.
 - 1.1. The budget may be adjusted or amended during the budget year. Adjustments of the budget may involve a reallocation of existing and approved appropriations not to exceed the taxpayer approved budget.
 - 1.2. In the event of a budget surplus at the end of the fiscal year, the Town Manager and Finance Director shall present recommendations to the Board of Finance and Town Council to reallocate such funds consistent with policies, identified priorities and ongoing efforts to improve services to residents.
- 2) To preserve the Town's fiscal health, flexibility and favorable bond rating, the Town should seek to maintain a fund balance not less than 8-10% of the overall budget.
 - 2.1. The fund balance shall not be used for any purposes to lower the annual mill rate or pay for Town operating expenses.
- 3) Operational budgets should only include actual expenditures to be incurred within the budget year.

Capital Expenditures

- 1) In order to maintain and improve its infrastructure, facilities, and equipment, the Town should seek to increase capital expenditures to meet our future needs.
- 2) The Town Council will work with the Town Manager, Board of Finance, Board of Education and the High School Building Committee in a continued effort to move forward and fund State mandated facility improvements to the East Hampton High School. Every effort should be made to preserve and/or improve existing structures to increase the use of space for Town and Community use.

Cost Savings/Revenues

The Town Council believes that identification of cost-savings and new revenues should be a precondition to considering additional expenditures. To this end, in developing FY2013-2014 budget, the Town should:

- 1) Create a budget that will work within the available revenues and State funds that are expected for the next fiscal year taking into account inflation and current economic conditions.
 - 1.1. The Council directs that all activities and spending be examined to identify areas for reductions; to identify redundant functions between the Town and School Department; and to identify and analyze functions/services which can be shared within and between the Town government and School Department and with neighboring communities.
 - 1.2. For departments identified and considered appropriate, apply zero-based budgeting.
 - 1.3. Should any line item be reduced or eliminated from any Town Manager (submitted) budget prior to its submission to public meeting and then vote, the Town Manager and the Finance Director, in conjunction with the Superintendent of Schools, if applicable, shall prepare a written report for the Town Council, Board of Finance and Board of Education (if applicable) evaluating the short-term and long-term impact on municipal services or initiatives of such proposed budget reduction.
- 2) The Council will continue to support the Town Manager in union negotiation efforts to realize efficiencies and to mitigate cost increases for taxpayers.
- 3) Strengthen the Town's efforts to obtain grant funding from federal, state and other sources.
- 4) The Board of Education is strongly encouraged to participate in State funded initiatives that it has previously chosen not to take part to increase Town revenues.
- 5) Analyze the Town's charges for licenses, permits, penalties and fees to determine whether they should be increased or new ones instituted while adhering to the principal that fees should not exceed the cost of services provided.
- 6) Enhance the Town's website as a cost-effective means of delivering information and services, increasing public awareness and encouraging public feedback.
- 7) Identify savings in energy costs through an energy audit of Town buildings, facilities and equipment and establishment of an Energy Efficiency Plan.

Program Enhancements/Expenditures

To the extent that resources allow, in light of the financial policies stated above and the principle of first identifying cost-savings and new revenues, the following program enhancements, and, if necessary, new expenditures should receive priority in the FY2013-2014 Town budget. Further, any program enhancements requiring new expenditures will be presented with a cost-benefit impact statement.

- 1) Support expenditures in the areas of new technologies regarding Information Technology, updates to IT security, accounting and management procedures, GPS unit installation on town-owned vehicles, and to increase the availability and speed of broadband service. The intent of such expenditures is to optimize efficiencies in our

municipal operations, improve communication between Town government and Town residents, streamline and coordinate workflow, increase productivity and/or achieve meaningful, long-term cost savings.

- 2) Engage professional services to conduct an organizational effectiveness and efficiency study of Town departments in an overall effort to assess operations and recommend changes to practices, policies and protocols to improve the quality of service while reducing costs.

2.1. As a result of such above study, to allow for net staffing increases/changes that are necessary for effective Town governance and while seeking to minimize any increased tax burdens to the community.

- 3) Review all current professional services and the purchase, lease, or rental of equipment for the purpose of bidding and/or renewing contracts to achieve cost savings and/or improved efficiencies in the Town and school district.
- 4) Continue to support health and wellness programs, disease management initiatives and quality of life programs to improve employee productivity, employee retention, and employee health to decrease employee absenteeism and costs related to health.
- 5) Provide support to our Public works department to repair, improve and maintain the Town's streets and sidewalks and enhance its trees and planting strips for traffic calming. Consideration should be given to funding such repairs, improvements, and enhancements from a variety of sources.
- 6) Provide for the continued support of public safety services (i.e. Police/Volunteer Fire Departments) with regards to training and equipment.

6.1. To ensure public safety and health by providing support for Emergency Service initiatives for equipment, training, organizational development and planning.

- 7) Commitment to watershed and environmentally sensitive areas. All precious natural resources should be protected and all plans and projects with this goal should be considered a priority.
- 8) Support expenditures and resource allocation for appropriate economic development that is consistent with the character of the Town, as is necessary and appropriate, as well as the allocation of municipal resources required for any development including fiscal-positive commercial tax-deferrals.
- 9) Ensure that Town social services and programs for seniors are funded to meet the needs of the community and to provide staff support to the Commission on Aging. Further to provide funding for the Commission on Aging, and any other agency of the Town as determined by the Town Manager, to implement and execute need assessment surveys in order to gauge, evaluate and improve services.

Navy 3rd Class Petty Officer Cody Flannery

Mr. Pfaffenbach read aloud the proclamation for Navy 3rd Class Petty Officer Cody Flannery.

Continued Business

First Responders Proclamation and Recognition

Chairperson Weintraub drafted language for the proclamation and will forward to Cathy Sirois for review with Fire Chief Paul Owen. The proposed proclamation will be discussed at the July 10, 2012 Town Council meeting. Also discussed was purchasing shadowboxes to display the proclamation along with a Bevin bell, which will be given to each of the 23 towns that responded to the fire. All Council members were in agreement.

New Business

Barton Hill Fire House Consent Order

Vinny Susco, Water Pollution Control Authority, referred to the Fire Station #1 Consent Order dated June 20, 2012. Mr. Susco discussed the order of violation, provided background information, evaluated alternatives and estimated costs. There was discussion to propose the most cost efficient option to address the water issue. A motion was made by Mr. Hintz, Jr., seconded by Mr. Johnson, to recommend WPCA to propose the Ultraviolet treatment system as a solution to the State. Vote (7-0).

Energy Task Force

After a brief discussion, the Council requested Ms. Sirois to research and contact the current members of the Clean Energy Task Force to inquire if they are still interested, as well as to provide a copy of the resolution which established the committee at the July 10, 2012 meeting.

Old Home Day Police Support and Insurance

After a brief discussion, a motion was made by Mr. Hintz, Jr., seconded by Mr. Pfaffenbach, to authorize \$3,700 to pay for overtime for Police support and insurance for the Old Home Day Parade. Vote (7-0)

Special Revenue Funds

Mr. Jylkka reviewed the Special Revenue Funds recommendation by the Board of Finance. A motion was made by Mr. Dostaler, seconded by Mr. Hintz, Jr., that the Town Council of the Town of East Hampton approves the Special Revenue Funds and formally commits the non-restricted revenues collected in those funds to the purpose of each fund. Vote (7-0). The listing of Special Revenue funds will be filed with the minutes.

Interim Town Manager Report

New Town Manager Transition

Mr. Jylkka reported that Michael Maniscalco will begin his employment as Town Manager on July 9, 2012. An agenda is being put together for his first few days, which includes meetings with managers and staff, as well as visits to all town building locations. Mr. Jylkka also stated that he will provide Mr. Maniscalco with a report on current items and open issues.

Bevin Bell Update

Mr. Jylkka reported that WPCA and Public Works Department will be working with Doug Dilla, Operations Manager, regarding sewer cap. Bevin received \$100,000 in grant money from the CT DECD. Mr. Jylkka to provide grant fact sheets to Matt Bevin for possible additional grant opportunities.

Special Revenue Funds

Special revenue funds are used to account for the proceeds of specific revenue sources that are designated or legally restricted to expenditures for specific purposes. The nature and purpose of each Special Revenue Fund is as follows:

FUND: Septage Disposal

- **Primary Funding Source:** Septage Fees
- **Function:** Accumulation of resources for debt payments relating to septage / wastewater improvements
- **Fund Balance Classifications:** Assigned

FUND: Water System

- **Primary Funding Source:** User Fees and General Fund transfer
- **Function:** Water Operations
- **Fund Balance Classifications:** Restricted

FUND: Public Safety

- **Primary Funding Source:** Fees & grants
- **Function:** Police outside services and public safety related activities
- **Fund Balance Classifications:** Committed / Restricted (grants)

FUND: Culture & Recreation

- **Primary Funding Source:** User Fees & grants
- **Function:** Culture & Recreation Programs
- **Fund Balance Classifications:** Committed / Restricted (grants)

FUND: School Cafeteria

- **Primary Funding Source:** Sale of food and grants
- **Function:** School cafeteria operations
- **Fund Balance Classifications:** Restricted

FUND: Education Grant

- **Primary Funding Source:** Federal & State Grants and charges for services
- **Function:** Education Related Programs
- **Fund Balance Classifications:** Committed / Restricted (grants)

FUND: Public Works

- **Primary Funding Source:** Federal & State Grants
- **Function:** Public Works Projects
- **Fund Balance Classifications:** Restricted

FUND: Community Development

- **Primary Funding Source:** Federal Grants
- **Function:** Town Development Programs
- **Fund Balance Classifications:** Restricted

FUND: Miscellaneous Grant

- **Primary Funding Source:** Federal & State Grants & charges for services
- **Function:** General Government and Human Services related purposes
- **Fund Balance Classifications:** Committed / Restricted (grants)

FUND: Beneficial Assessment

- **Primary Funding Source:** Assessments
- **Function:** Accumulation of Resources for Debt Payment
- **Fund Balance Classifications:** Restricted

FUND: WPCA Joint Facilities

- **Primary Funding Source:** Member Town Fees
- **Function:** Regional Sewer Facility Operations
- **Fund Balance Classifications:** Restricted

FUND: WPCA Operating

- Primary Funding Source: User Fees
- Function: Sewer Operations
- Fund Balance Classifications: Restricted

Resolved:

The Town Council of the Town of East Hampton approves the Special Revenue Funds that are identified above and formally commits the non-restricted revenues collected in those funds to the purpose of each fund as described above.

Recommended by Board of Finance: June 18, 2012

Approved by Town Council:



TOWN OF EAST HAMPTON

***Public Works Department
20 East High Street
East Hampton, Connecticut 06424
(860) 267-4747***

AGENDA
ITEM # 9g

TO: Michael Maniscalco, Town Manager

FROM: Philip Sissick, Director of Public Works

DATE: November 7, 2013

SUBJECT: Moody's Maple Sugar Farm Shed Placement request

As requested, I visited the location and found a structure erected on concrete footings within the gutter line of the Town's right of way. Additionally, the area had been graded, cleared of brush and the subsequent debris was left in the gutter line.

In terms of impact on:

- 1) Line of sight- no apparent issue
- 2) The Road- The shed's present location may change and/or inhibit the flow of water in the swale; this change may create a diversion of water onto the road down slope or cause additional water to shed on private property. There is potential for damage to the road and the structure under high water flow. The shed may also be impacted by snow thrown from plows under certain conditions.
- 3) Safety- As noted above

Please let me know if I can assist further or provide additional information.



Sean Cox
Chief of Police

East Hampton Police Department
20 East High Street
East Hampton, Connecticut 06424



(860) 267-9922
(860) 267-9544
Fax (860) 267-4208

November 07, 2013

To: Mr. Michael Maniscalco
Town Manger East Hampton, CT

From: Sean Cox
Chief of Police

Re: Sugar Farm Shed Placement request

Mr. Maniscalco,

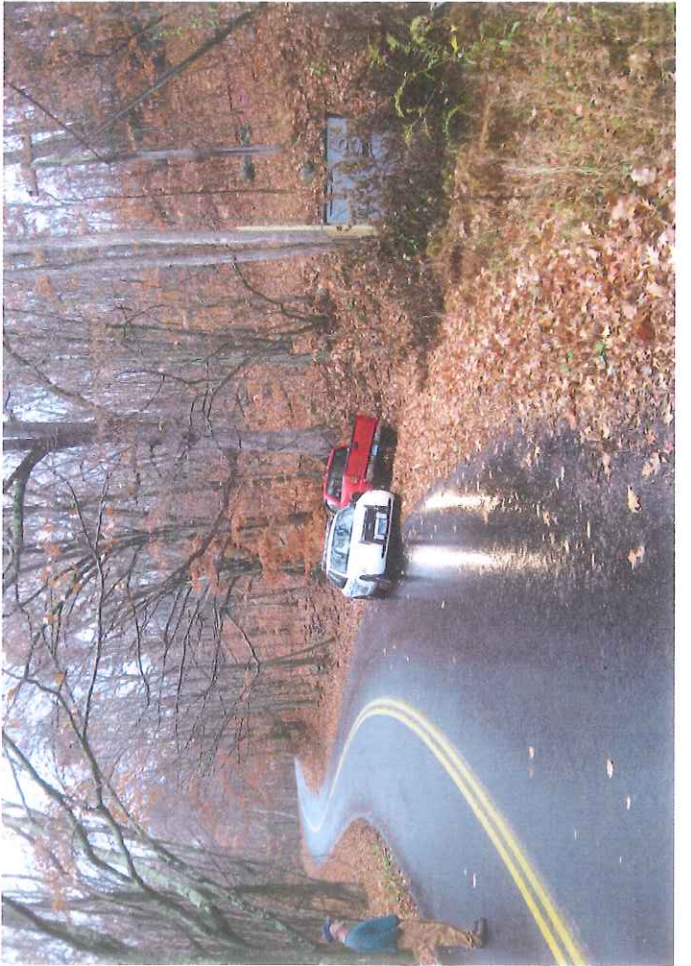
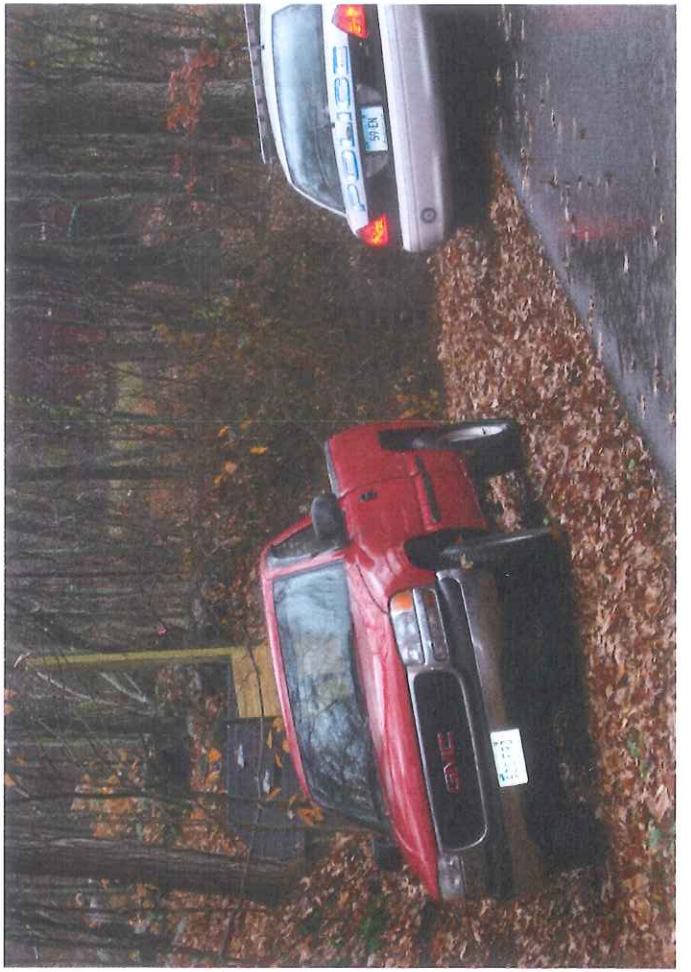
On November 07, 2013 Officer Wishart conducted a survey of Mr. Moody's shed located on Old Chestnut Rd. In response to your directive dated October 01, 2013 I am providing you with the following assessment:

- 1) Line of sight – No issues
- 2) The Road – No issues
- 3) Safety- No issues

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Sean P. Cox".

Sean P. Cox
Chief of Police



9/30/2013

TO: TOWN OF E. H.
From: LOREN MOODY

I, Loren Moody request permission to place a small shed on town property. This shed would be located 35 FT from center of Old Chestnut Hill rd on town property. The shed would house a 3hp electric motor to drive a vacuum pump to extract sap from maple trees.

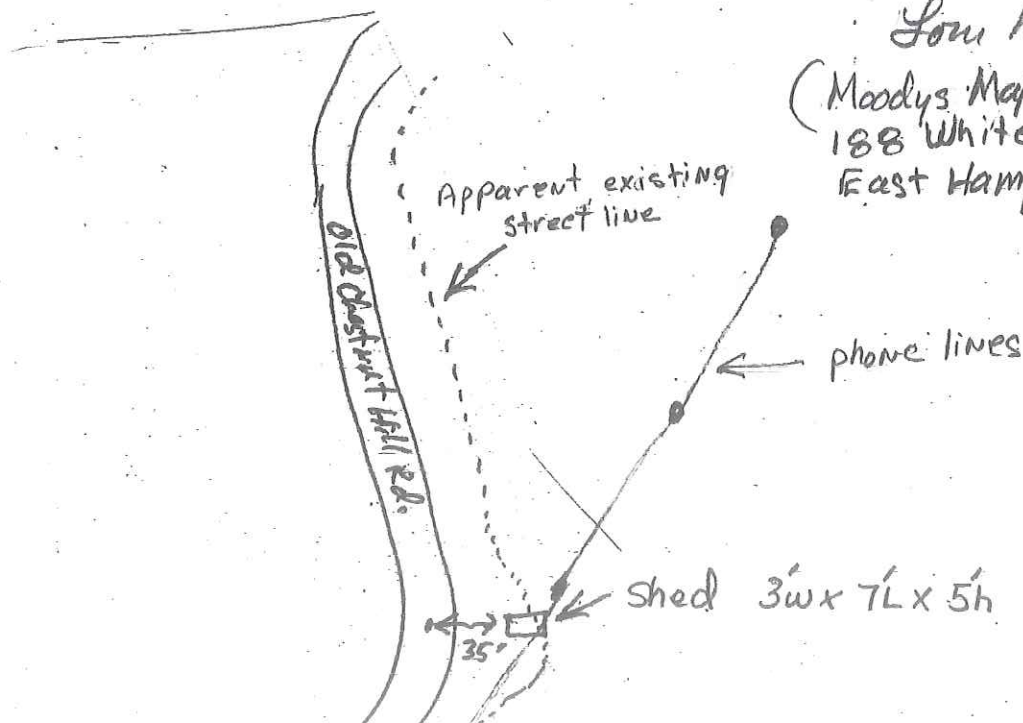
purpose of selecting this location:

1. Lowest point for maple sap collection.
2. Need to be near electricity to run motor and pump.
3. very steep bank behind shed, not suitable for CLAP meter or a shed.
4. CLAP suggested location, would be O.K., to read meter.
5. within a few feet of utility pole.

Please find attached an agreement between Wayne Palmer, CLAP and the State of Ct. for a similar situation.

Thank you
Loren Moody

(Moody's Maple Sugar Farm
188 White Birch Rd
East Hampton, Ct. 06424)



1791432
Windham Rd, Glast

SERVICE AGREEMENT

This service agreement ("Agreement") dated as of the 19th day of December 2011 is by and between **Wayne Palmer** ("Requestor") and The Connecticut Light & Power Company ("CL&P"), a specially chartered Connecticut corporation with its corporate offices at 107 Selden Street in Berlin, Connecticut.

WHEREAS, January 3, 2011 Requestor has entered into a Special Use License ("License") with the **State of Connecticut Department of Environmental Protection Bureau of Natural Resources** ("Property Owner") over a portion of the Property Owner's property located at **Meshomasic State Forest, Diamond Lake Block on Windham Road in Glastonbury, Connecticut** ("Licensed Area"); and

WHEREAS, under the terms and conditions of the License, Requestor grants to CL&P "a non-exclusive easement for reasonable access to the appropriate source of electric facilities, at the discretion of CL&P" and agrees to "cooperate with CL&P in CL&P's efforts to obtain utilities from any location provided by Property Owner, including signing this agreement or other instrument reasonably required by the utility company, and

WHEREAS, by this Agreement, Requestor, acting pursuant to its rights granted in the License, authorizes CL&P to extend electric service across the Property Owner's property to the Licensed Area.

NOW THEREFORE, for good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, Requestor and CL&P agree as follows:

1. Requestor hereby authorizes CL&P to extend its facilities across the Property Owner's property for the purpose of providing electric service to the Licensed Area. CL&P hereby agrees to install and supply electric service to the Licensed Area in accordance with CL&P's standard terms and conditions for service. Requestor represents that it has obtained all required consents for the foregoing authorization, including consent from Property Owner, which the parties hereto agree was given by the terms of the License.
2. As a condition of CL&P's agreement to accept this authorization, Requestor hereby agrees to indemnify CL&P and hold CL&P harmless from and against any and all costs (including reasonable attorney's fees), damages, judgments and claims of liability or loss which arise out of the use and/or occupancy of the Property Owner's property by CL&P and/or reliance by CL&P on this authorization; provided, however, that this indemnity does not apply to the extent any such claims arise from the negligence of intentional misconduct of CL&P.
3. Requestor shall be responsible for any costs incurred by CL&P due to relocation or removal of the electric service lines on the Property Owner's Property to the Licensed Area unless the need for such relocation or removal is solely for the benefit of CL&P.
4. Notwithstanding anything to the contrary in the foregoing, Requestor retains for itself all of its rights with respect to the License and such rights of Requestor are not in any way diminished by the authorization contained herein.
5. CL&P's acceptance of this authorization shall not impose any obligations on it to provide electric service except in accordance with its standard terms and conditions, or to continue providing such service in the event the easement is terminated.

Maniscalco, Mike

From: VINCENT SUSCO <vsusco@sbcglobal.net>
Sent: Wednesday, November 20, 2013 8:56 AM
To: mziobron101@gmail.com; Maniscalco, Mike
Subject: 2014 STEAP requests

At last evenings Town of Colchester-Town of East Hampton Joint Facilities meeting the members discussed at length the continuing effort to obtain additional funding to replace the Dissolved Air Flootation (DAF) thickener at the wastewater treatment plant located in East Hampton.. The members were not deterred that this key component of the wastewater process did not receive funding under the states 2013 STEAP and requested management pursue funding again in the 2014 program.

The purpose of this email is to place this project on the radar screen as early as possible in hopes of securing funding this year.

The following excerpt is from last nights minutes, Thank you in advance and as always should you have questions feel free to contact this office.

Management indicated the state's 2013 STEAP program has been ended, the joint request of the Town of Colchester and East Hampton to partially fund the replacement of the DAF has formally been denied. Mr. Susco indicated the need to replace the DAF has not waned and recommended that funding for the project (\$500,000.00 in total \$250,000.00 for each Town) be included in the Town of Colchester and East Hampton's 2014 STEAP request. Management explained the first step would be to have each Town's WPCA recommend the project to their Town leadership for approval and inclusion in their Town's 2014 STEAP request. The members agreed.

Nancy Hasselman, CCMC
Collector of Revenue
Town of East Hampton

November 22, 2013

To: The East Hampton Town Council

Documentation of tax refunds are available in the tax office for your review if you so desire. The total refunds equal \$110.57.

Thank you for your assistance.

Nancy Hasselman, CCMC

Nancy Hasselman, CCMC
Collector of Revenue

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21 • 89 +

88 • 68 +

110 • 57 *

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